



Texas Department of
Family and Protective Services

Risk Reassessment

Overview

Job Aid

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Risk Reassessment-FBSS - An Overview

Authorized staff must complete a **Risk Reassessment-FBSS** as defined in the Risk Reassessment FBSS Procedure and Reference Manual.

The **Risk Reassessment-FBSS** is used to re-assess the household and determine if services should continue, or if the case can be closed.

This training addresses how IMPACT 2.0 supports you with this task in the Family Based Safety Services (FBSS)/Family Preservation (FPR) stage.

Risk Reassessment List-FBSS Page - Introduction

For the **Risk Reassessment-FBSS** you can perform multiple assessments in IMPACT 2.0.

Any **Risk Reassessment-FBSS** created during the FPR stage displays in chronological order on the **Risk Reassessment List-FBSS** page, with the most recently created reassessments at the top. You can sort all columns on the **Risk Reassessment List-FBSS** page.

You can view and edit an existing **Risk Reassessment-FBSS** by selecting the "Assessment" hyperlink under the **Type** column, or create a new assessment by selecting the **Add** button.

Stages Impacted: FPR

Risk Reassessment List-FBSS Page - How to Get There



From your **Assigned Workload** page within the **My Tasks** tab, select a **Case** by selecting the **Stage Name** hyperlink to the case.

My Tasks Case Search Reports Resources

Workload Workload

Staff To-Do List Assigned Workload

User Name: Cardwell,Sara
User ID: 86596365

new stage
Worker Safety
Eligible For Screening
Screened

4 Tasks require your attention.

Show 10 entries

SS	I	WS	Hr	P/S	M-Ref	Stage Name	County	Stage	Type	Opened	Assigned	Region	Unit	Stage ID	Case ID	PGM
<input type="checkbox"/>				P				FPR	REG	01/02/2019	01/03/2019	07	94			CPS
<input type="checkbox"/>				S				INV	NSUP2	09/16/2018	12/13/2018	07	04			CPS
<input type="checkbox"/>				P				FPR	REG	08/03/2018	08/06/2018	07	94			CPS
<input type="checkbox"/>				P				FPR	REG	11/15/2018	12/12/2018	07	94			CPS
<input type="checkbox"/>				P				FPR	REG	11/12/2018	11/13/2018	07	94			CPS
<input type="checkbox"/>				P				FPR	REG	09/11/2018	09/11/2018	07	94			CPS

Showing 1 to 10 of 24 entries

Page 1 of 3

Assign

Complete the Risk Reassessment-FBSS - Risk Reassessment Items Section

1. Expand the **Risk Reassessment Items** section.
2. Answer the first four items based on conditions present during the case-opening investigation. Unless new information has been learned about those conditions, these items should be scored the same as on the **Initial Risk Assessment**. If this case did not have an **Initial Risk Assessment**, answer all items based on information known at the time of the investigation.
3. Answer items 5-10 with information pertaining to the period of time since the **Initial Risk Assessment** or most recent **Risk Reassessment**.

Risk Reassessment List-FBSS Page - How to Get There (continued)

4. You will arrive at the **Assessments** page.
5. Select **Risk Reassessment** from the tertiary menu.

You will arrive at the **Risk Reassessment List-FBSS** page.

Using the Risk Reassessment List-FBSS Page to Create an Risk Reassessment-FBSS or to View an Existing Risk Reassessment-FBSS

To either create or view an **Risk Reassessment-FBSS** from the list page, follow these steps:

1. Select the **Add** button to create a new **Risk Reassessment-FBSS**.

2. Recognize that existing assessments display on the **Risk Reassessment List-FBSS** page and sort chronologically, with the newest assessments at the top of the list. You can sort all columns by selecting the arrows in the column headers.
3. Recognize the **Entered By** field is initially prefilled with the name of the person who first saved the assessment.
4. Select the "Assessment" hyperlink under the **Type** column to view or edit an existing **Risk Reassessment List-FBSS**.
5. Recognize that assessments with the **Status** of In Process ("PROC") and Pending ("PEND") are editable.

Generate the Case Event List Report from the Risk Reassessment List-FBSS Page

To generate the **Case Event List** report from the **Risk Reassessment List-FBSS** page, follow these steps:

1. Locate the **Reports** section.
2. From the **Reports** dropdown, select the **Case Event List** report.
3. Select the **Launch** button.
4. A pop-up message displays instructing you to go to the **Reports** tab to view the report.



Texas Department of
Family and Protective Services

Risk Reassessment

Create/Complete Reassessment

Job Aid

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Risk Reassessment-FBSS - Introduction

Once you have selected the **Add** button on the **Risk Reassessment List-FBSS** page, a new **Risk Reassessment-FBSS** opens. You can create multiple assessments for a household, and there can be multiple households in a stage.

There are 10 required items you use to assess the household. Each item displays as a hyperlink that, when selected, opens another window displaying help text for the item. The help text will only display the appropriate sections in the Resource Guides/TX Risk Reassessment Manual.

Responses to the items are calculated resulting in a total numeric score. The numeric score correlates to a risk level that displays next to the score.

The **Overrides** section allows you to analyze the **Scored Risk Level** and select a **Policy** or **Discretionary Override**. These overrides impact the **Final Risk Level** that displays based on the system's final calculations. After the **Final Risk Level** and **Recommendation** displays, you can change the **Planned Action** for the household as needed.

Once the **Risk Reassessment-FBSS** has been saved and submitted, the supervisor (or designated approver) reviews and rejects or approves.

The printable **Risk Reassessment-FBSS** form is accessible from the **Forms** dropdown.

Stages Impacted: FPR

Create and Complete an Risk Reassessment-FBSS

To create and complete a new **Risk Reassessment-FBSS**, follow these steps:

1. Select the **Add** button on the **Risk Reassessment List-FBSS** page to create and open a new **Risk Reassessment-FBSS** page. Note that both the **Case Name** and **Case ID** fields are prefilled.
2. Select **Household Assessed** from the dropdown. The dropdown displays principals previously associated with a household in the Family Strengths and Needs Assessment (FSNA) in the FPR stage.
3. Enter the **Date of Assessment** or select a date using the date selector icon.
4. Select the **Primary Caregiver** and, if applicable, **Secondary Caregiver** from the dropdown list. The list will include principals previously associated as a **Primary Caregiver** or **Secondary Caregiver** in the FSNA in the FPR stage.

5. Under **Household Members**, select those household members being assessed.

Complete the Risk Reassessment-FBSS - Risk Reassessment Items Section

6. Expand the **Risk Reassessment Items** section.
7. Answer the first four items based on conditions present during the case-opening investigation. Unless new information has been learned about those conditions, these items should be scored the same as on the **Initial Risk Assessment**. If this case did not have an **Initial Risk Assessment**, answer all items based on information known at the time of the investigation.

▼ Risk Reassessment Items

Answer the first four items based on conditions present during the case-opening investigation. Unless new information has been learned about those conditions, these items should be scored the same as on the Initial Risk Assessment. If this case did not have an Initial Risk Assessment, please answer all questions based on any information known at the time of the investigation.

1 * Number of prior neglect or abuse CPS Investigations or Alternative Response family cases on adult members of household prior to the investigation that resulted in the current case.

- None
- One or two
- Three or more

2 * An adult member of the household has previously had an open CPS Family Based Safety Services or Conservatorship case.

- No
- Yes

3 * Primary Caregiver has a history of abuse and/or neglect as a child.

- No
- Yes

4 * Characteristics of children in the household.

- Not Applicable
- One or more present (select all applicable for any child):
 - Developmental Disability
 - Learning Disability
 - Physical Disability
 - Medically Fragile or Failure to Thrive

8. Answer items 5-10 with information pertaining to the period of time since the Initial Risk Assessment or most recent Risk Reassessment.

The following items pertain to the period of time since the Initial Risk Assessment or most recent Risk Reassessment.

5 * New abuse/neglect Investigation or Alternative Response assessment since the current case's Initial Risk Assessment or most recent Risk Reassessment.

- No
- Yes

6 * Any caregiver substance abuse, or use that impacts family functioning, since the last Risk Assessment/ Reassessment.

P S

- No history of substance abuse or use.
- No current substance abuse; no intervention needed.
- Yes, substance abuse or use; problem is being addressed.
- Yes, substance abuse or use; problem is not being addressed.

7 * Adult relationships in the household.

- No problematic relationships.
- Yes (select all that apply)
 - Harmful/Strained Relationships
 - Domestic Violence

8 * Primary Caregiver mental health since the last Risk Assessment/Reassessment.

- No history of mental health problems.
- No current mental health problem; no intervention needed.
- Yes, mental health problem; problem is being addressed.
- Yes, mental health problem; problem is not being addressed.

9 * Primary Caregiver provides physical care of the child that is:

- Consistent with child needs.
- Not consistent with child needs.

10 * Caregiver's progress with FPOS goals (as indicated by behavioral change).

P S

- Demonstrates a majority of the new skills and behaviors consistent with desired outcomes and is actively engaged in activities to achieve desired outcomes.
- Demonstrates some new skills and behaviors consistent with desired outcomes and is actively engaged in activities to achieve desired outcomes.
- Demonstrates few new skills and behaviors consistent with desired outcomes and/or has been inconsistently engaged in activities specified in the FPOS.
- Does not demonstrate any new skills and behaviors consistent with desired outcomes and/or refuses engagement.

* Describe the reasons for selecting this response for item 10.

Complete the Risk Reassessment-FBSS - Scored Risk Level/Overrides/Recommended Decision/Planned Action Sections

1. To Expand the **Scored Risk Level/Overrides/Recommended Decision /Planned Action** section.
2. Recognize that IMPACT 2.0 calculates the **Total Score** and **Risk Level** after all the required information is entered and the page is saved.

Scored Risk Level/Overrides/Recommended Decision/Planned Action

Scored Risk Level

Total Score: 5

Risk Level: High

* Overrides

No Overrides Apply

Policy Overrides

If any policy override condition is applicable in the current review period, the Final Risk Level will change to Very High.

Parent/Caregiver's action or inaction resulted in non-accidental injury to a child under age 3.

Sexual abuse case AND the perpetrator is likely to have access to the child.

Parent/Caregiver's action or inaction resulted in severe non-accidental injury to any child younger than age 16.

Parent/Caregiver's action or inaction resulted in death of a child due to abuse or neglect (previous or current).

Discretionary Override

If making a Discretionary Override, select the new Risk Level and indicate the reason. Risk Level may be overridden one level higher or lower.

Low Moderate High Very High

‡ Discretionary Override Reason:

Recommended Decision

Final Risk Level

Recommendation

* Planned Action

Continue Services

Close Case

Delete

Save

Save and Submit

3. Once the **Risk Level** has been determined, the **Overrides** section must be completed.
4. Selecting the **Overrides** hyperlink opens a new window with help guide information for this section.

▼ Scored Risk Level/Overrides/Recommended Decision/Planned Action

Scored Risk Level

Total Score: 5

Risk Level: High

* Overrides

No Overrides Apply

Policy Overrides

If any policy override condition is applicable in the current review period, the Final Risk Level will change to Very High.

Parent/Caregiver's action or inaction resulted in non-accidental injury to a child under age 3.

Sexual abuse case AND the perpetrator is likely to have access to the child.

Parent/Caregiver's action or inaction resulted in severe non-accidental injury to any child younger than age 16.

Parent/Caregiver's action or inaction resulted in death of a child due to abuse or neglect (previous or current).

Discretionary Override

If making a Discretionary Override, select the new Risk Level and indicate the reason. Risk Level may be overridden one level higher or lower.

Low Moderate High Very High

‡ Discretionary Override Reason:

Recommended Decision

Final Risk Level
Moderate

Recommendation
Close, if there are no unresolved dangers.

* Planned Action

Continue Services

Close Case

Delete

Save

Save and Submit

5. In the **Overrides** section, select the radio button for either **No Overrides Apply**, **Policy Overrides**, or **Discretionary Override**.
6. Selecting the **Policy Overrides** radio button requires your selection of at least one of the checkboxes.
7. Selecting the **Discretionary Override** radio button requires your selection of the **Low**, **Moderate**, **High**, or **Very High** radio button and a text reason for the override.

▼ Scored Risk Level/Overrides/Recommended Decision/Planned Action

Scored Risk Level

Total Score: 5 Risk Level: High

* Overrides

No Overrides Apply

Policy Overrides

If any policy override condition is applicable in the current review period, the Final Risk Level will change to Very High.

- Parent/Caregiver's action or inaction resulted in non-accidental injury to a child under age 3.
 - Sexual abuse case AND the perpetrator is likely to have access to the child.
 - Parent/Caregiver's action or inaction resulted in severe non-accidental injury to any child younger than age 16.
 - Parent/Caregiver's action or inaction resulted in death of a child due to abuse or neglect (previous or current).

Discretionary Override

If making a Discretionary Override, select the new Risk Level and indicate the reason. Risk Level may be overridden one level higher or lower.

Low Moderate High Very High

‡ Discretionary Override Reason:

Recommended Decision

Final Risk Level
Very High

Recommendation
Continue services.

* Planned Action

Continue Services

Close Case

Delete

Save

Save and Submit

▼ Scored Risk Level/Overrides/Recommended Decision/Planned Action

Scored Risk Level

Total Score: 5 Risk Level: High

* Overrides

- No Overrides Apply
- Policy Overrides

If any policy override condition is applicable in the current review period, the Final Risk Level will change to Very High.

- Parent/Caregiver's action or inaction resulted in non-accidental injury to a child under age 3.
- Sexual abuse case AND the perpetrator is likely to have access to the child.
- Parent/Caregiver's action or inaction resulted in severe non-accidental injury to any child younger than age 16.
- Parent/Caregiver's action or inaction resulted in death of a child due to abuse or neglect (previous or current).

Discretionary Override

If making a Discretionary Override, select the new Risk Level and indicate the reason. Risk Level may be overridden one level higher or lower.

- Low
- Moderate
- High
- Very High

‡ Discretionary Override Reason:

Recommended Decision

Final Risk Level Moderate	Recommendation Close, if there are no unresolved dangers.
-------------------------------------	---

* Planned Action

- Continue Services
- Close Case

Delete

Save

Save and Submit

8. Selecting the **Recommended Decision** hyperlink opens a new window with help guide information for this section.
9. The **Recommended Decision** section displays the **Final Risk Level** score based on the following system calculations:
 - a. If you have indicated no overrides, IMPACT 2.0 will display the **Scored Risk Level** as the **Final Risk Level**.
 - b. If you selected the **Policy Overrides** radio button, IMPACT 2.0 will display the **Final Risk Level** as "Very High."
 - c. If you selected the **Discretionary Override** button, you must select a risk level one level higher or lower which will display as the **Final Risk Level**.

▼ Scored Risk Level/Overrides/Recommended Decision/Planned Action

Scored Risk Level

Total Score: 5 Risk Level: High

* Overrides

No Overrides Apply
 Policy Overrides

If any policy override condition is applicable in the current review period, the Final Risk Level will change to Very High.

Parent/Caregiver's action or inaction resulted in non-accidental injury to a child under age 3.
 Sexual abuse case AND the perpetrator is likely to have access to the child.
 Parent/Caregiver's action or inaction resulted in severe non-accidental injury to any child younger than age 16.
 Parent/Caregiver's action or inaction resulted in death of a child due to abuse or neglect (previous or current).

Discretionary Override

If making a Discretionary Override, select the new Risk Level and indicate the reason. Risk Level may be overridden one level higher or lower.

Low Moderate High Very High

‡ Discretionary Override Reason:

Recommended Decision

Final Risk Level Moderate	Recommendation Close, if there are no unresolved dangers.
-------------------------------------	---

* Planned Action

Continue Services
 Close Case

Delete
Save
Save and Submit

The **Recommended Decision** section also displays a recommendation based on the **Final Risk Level**.

- 10.If the **Final Risk Level** is "Low" or "Moderate," the recommendation is to "Close, if there are no unresolved dangers."
- 11.If the **Final Risk Level** is "High" or "Very High," the recommendation is to "Continue services."
- 12.The **Recommended Decision** section prefills based on the **Scored Risk Level** and **Overrides** section.

▼ Scored Risk Level/Overrides/Recommended Decision/Planned Action

Scored Risk Level
 Total Score: Risk Level:

*** Overrides**

No Overrides Apply
 Policy Overrides.

If any policy override condition is applicable in the current review period, the Final Risk Level will change to Very High.

Parent/Caregiver's action or inaction resulted in non-accidental injury to a child under age 3. Sexual abuse case AND the perpetrator is likely to have access to the child.
 Parent/Caregiver's action or inaction resulted in severe non-accidental injury to any child younger than age 16. Parent/Caregiver's action or inaction resulted in death of a child due to abuse or neglect (previous or current).

Discretionary Override.

If making a Discretionary Override, select the new Risk Level and indicate the reason. Risk Level may be overridden one level higher or lower.

Low Moderate High Very High

Discretionary Override Reason:

Recommended Decision

Final Risk Level: Recommendation:

*** Planned Action**

Continue Services
 Close Case

13. Selecting the **Planned Action** hyperlink opens a new window with help guide information for this section.
14. Indicate the **Planned Action** by selecting the **Continue Services** or **Close Case** radio button.



Note: If your **Planned Action** selection does not match the system-generated **Recommendation**, you must explain why in the required textbox **If Recommendation and Planned Action do not match, explain why.**

▼ Scored Risk Level/Overrides/Recommended Decision/Planned Action

Scored Risk Level

Total Score: Risk Level:

*** Overrides**

No Overrides Apply

Policy Overrides.

If any policy override condition is applicable in the current review period, the Final Risk Level will change to Very High.

Parent/Caregiver's action or inaction resulted in non-accidental injury to a child under age 3. Sexual abuse case AND the perpetrator is likely to have access to the child.

Parent/Caregiver's action or inaction resulted in severe non-accidental injury to any child younger than age 16. Parent/Caregiver's action or inaction resulted in death of a child due to abuse or neglect (previous or current).

Discretionary Override.

If making a Discretionary Override, select the new Risk Level and indicate the reason. Risk Level may be overridden one level higher or lower.

Low Moderate High Very High

⚡ Discretionary Override Reason:

Recommended Decision

Final Risk Level: Recommendation:

*** Planned Action**

Continue Services

Close Case

Recommended Decision

Final Risk Level: Very High Recommendation: Continue services.

*** Planned Action**

Continue Services

Close Case

⚡ If Recommendation and Planned Action do not match, explain why:

Risk Reassessment-FBSS - Save vs. Save and Submit

To understand the different functions of the **Save** button vs. the **Save and Submit** button, follow these steps:

1. Select the **Save** button to save the assessment and be able to edit it later. To save, you must complete **Household Assessed**, the **Date of Assessment**, and **Primary Caregiver** name. Also you must have selected all household members being assessed. Once saved, it can be opened and

edited by selecting the "Assessment" hyperlink under the **Type** column on the **Risk Reassessment List-FBSS** page.

2. Select the **Save and Submit** button to save the assessment and submit it for approval. IMPACT 2.0 provides validations for the **Save and Submit** button to assist in a successful submission. The validations and error messages direct you to make the necessary changes for submission.

Risk Reassessment-FBSS - Deleting an Assessment

The **Delete** button will display when the assessment's status is In Process ("PROC") or "Pending" (PEND).

The **Delete** button will not display when the assessment's status is Approved ("APRV").



Texas Department of
Family and Protective Services

Risk Reassessment

Risk Reassessment Form

Job Aid

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Risk Reassessment-FBSS Form - Overview

A printable version of the **Risk Reassessment-FBSS** form is available from the **Forms** dropdown on the **Risk Reassessment-FBSS** page.

This form can be viewed and printed after the assessment is saved for the first time.

Stages Impacted: FPR

Launch the Risk Reassessment-FBSS Form

The **Risk Reassessment-FBSS** form can be viewed and printed after the assessment is saved for the first time. To launch the form, follow these steps:

1. Locate the **Forms** dropdown on the **Risk Reassessment-FBSS** page.
2. Select the **Risk Reassessment-FBSS** form from the **Forms** dropdown within your open **Risk Reassessment-FBSS** .
3. Select the **Launch** button.