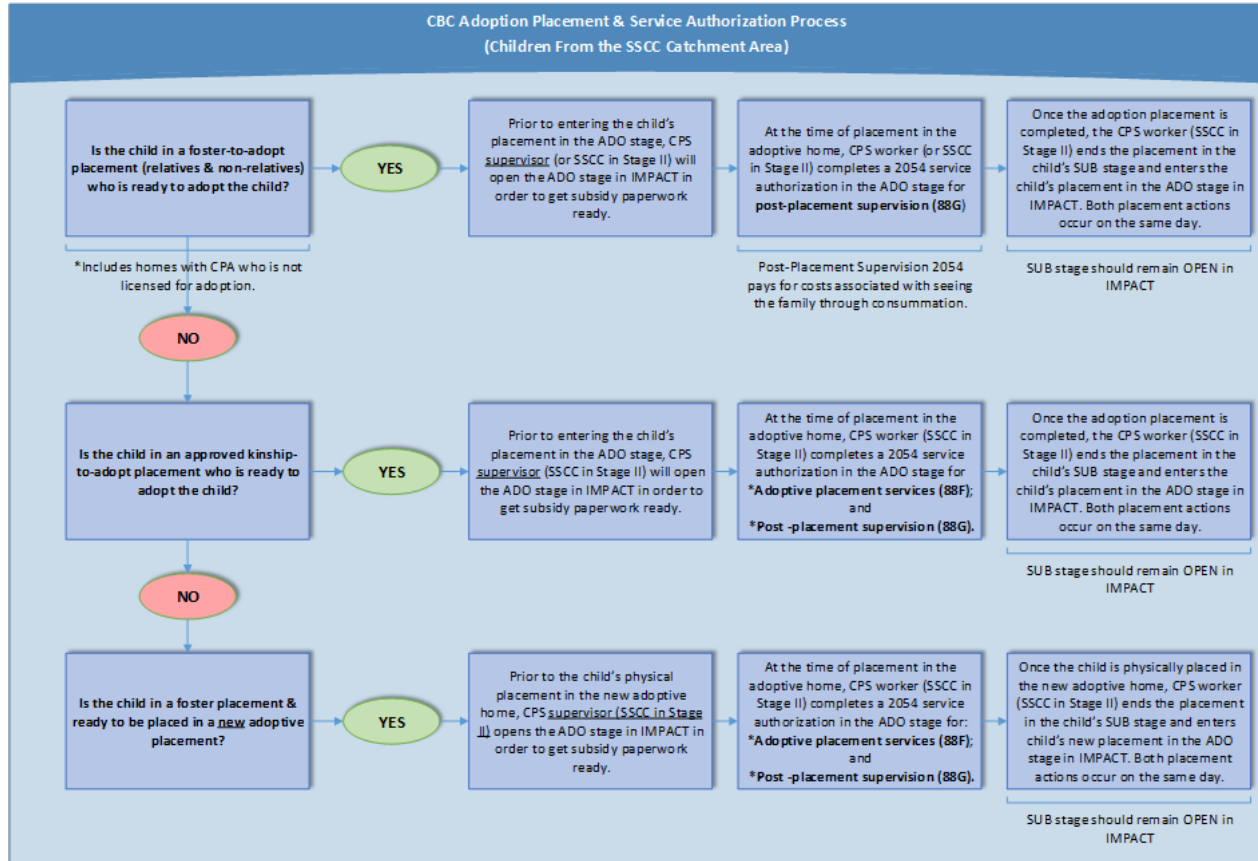


CBC Adoption Placement & Service Authorization Process

(Children from the SSCC Catchment Area)



CBC Adoption Placement & Service Authorization Process

1. Is the child in a foster-to-adopt placement (relatives & non-relatives) who is ready to adopt the child? *Includes homes with CPA who is not licensed for adoption.
 - If yes:
 1. Prior to entering the child's placement in the ADO stage, CPS Supervisor (or SSCC in Stage II) will open the ADO stage in IMPACT in order to get subsidy paperwork ready.
 2. At the time of placement in the adoptive home, CPS Worker (or SSCC in Stage II) completes a 2054 service authorization in the ADO stage for post-placement supervision (88G). *Post-Placement Supervision 2054 pays for costs associated with seeing the family through consummation.*
 3. Once the adoption placement is completed, the CPS Worker (SSCC in Stage II) ends the placement in the child's SUB stage and enters the child's placement in the ADO stage in IMPACT. Both placement actions occur on the same day. **SUB stage should remain OPEN in IMPACT.**
 - If no, move to [Step 2](#).
2. Is the child in an approved kinship-to-adopt placement who is ready to adopt the child?
 - If yes:
 1. Prior to entering the child's placement in the ADO stage, CPS supervisor (SSCC in Stage II) will open the ADO stage in IMPACT in order to get subsidy paperwork ready.
 2. At the time of placement in the adoptive home, CPS Worker (SSCC in Stage II) completes a 2054 service authorization in the ADO stage for
 - Adoptive placement services (88F)
 - Post-placement supervision (88G)
 3. Once the adoption placement is completed, the CPS Worker (SSCC in Stage II) ends the placement in the child's SUB stage and enters the child's placement in the ADO stage in IMPACT. Both placement actions occur on the same day. **SUB stage should remain OPEN in IMPACT.**

- If no, move to [Step 3](#).

3. Is the child in a foster placement & ready to be placed in a new adoptive placement?

- If yes:
 1. Prior to the child's physical placement in the new adoptive home, CPS Supervisor (SSCC in Stage II) opens the ADO stage in IMPACT in order to get subsidy paperwork ready.
 2. At the time of placement in the adoptive home, CPS Worker (SSCC in Stage II) completes a 2054 service authorization in the ADO stage for:
 - Adoptive placement services (88F)
 - Post-placement supervision (88G)
 3. Once the child is physically placed in the new adoptive home, CPS Worker (SSCC in Stage II) ends the placement in the child's SUB stage and enters the child's new placement in the ADO stage in IMPACT. Both placement actions occur on the same day. **SUB stage should remain OPEN in IMPACT.**

CBC Adoptions Placement Services Authorization Process

Pre-Consummation Services (2054 = Placement services 88F)		Post-Consummation Services (2054 = Post-placement supervision 88G)
Foster-to-New Adopt Home	Kinship-to-Adopt	All Adoptions
Case Review	Home Screening	Supervision of the Adoptive Placement
Pre-Placement Visits (between the child & prospective adoptive family)	Household Members Background Checks	Facilitate Sibling Contact
Adoption Placement Documentation	Supervision of the Adoptive Placement	Progression to Consummation (supervision of placement, written reports, legal & policy requirements)
Home Screening	Progression to Consummation (supervision of placement, written	Delays in Consummation (review of placement with DFPS & contractor and develop a revised Plan of Service)

	reports, legal & policy requirements)	
Household Members Background Checks	Delays in Consummation (review of placement with DFPS & contractor and develop a revised Plan of Service)	Disrupted Placement
Training for Adoptive Homes	Court Related Services: <ul style="list-style-type: none"> • Testimony (judicial hearings, court depositions & admin reviews) • Court Related Assistance (assist adoptive family & their attorney to complete consummation process) 	Court Related Services: <ul style="list-style-type: none"> • Testimony (judicial hearings, court depositions & admin reviews) • Court Related Assistance (assist adoptive family & their attorney to complete consummation process)
Adoption Preparation of the Child	Adoption Service Plan	Adoption Service Plan
	Adoption Preparation of the Child	Adoption Preparation of the Child